

MONEY TRANSMITTAL



Event:

Date of Event: _____

# of chks	X	\$ amt. on chks	=	subtotal
_____	X	_____	=	\$ -
_____	X	_____	=	\$ -
_____	X	_____	=	\$ -
_____	X	_____	=	\$ -
Check Deposit				\$ -

Price Per Person: _____

Date of Report: _____

Submitted by: _____

Position: _____

# of cc		\$ amt on cred		
_____	X	_____	=	\$ -
_____	X	_____	=	\$ -
_____	X	_____	=	\$ -
Credit Deposit				\$ -

Director: _____

signature

Check Deposit Date: _____

Cr. Card Deposit Date: _____

Last name, first of person	CK or CC?	Amount	Last name, first of person	CK or CC?
1 _____		\$ _____	21 _____	
2 _____		\$ _____	22 _____	
3 _____		\$ _____	23 _____	
4 _____		\$ _____	24 _____	
5 _____		\$ _____	25 _____	
6 _____		\$ _____	26 _____	
7 _____		\$ _____	27 _____	
8 _____		\$ _____	28 _____	
9 _____		\$ _____	29 _____	
10 _____		\$ _____	30 _____	
11 _____		\$ _____	31 _____	
12 _____		\$ _____	32 _____	
13 _____		\$ _____	33 _____	
14 _____		\$ _____	34 _____	
15 _____		\$ _____	35 _____	
16 _____		\$ _____	36 _____	
17 _____		\$ _____	37 _____	
18 _____		\$ _____	38 _____	
19 _____		\$ _____	39 _____	
20 _____		\$ _____	40 _____	

NOTE: Send original and one copy of this report, with checks in order listed, to your director. *Never send cash through the mail.* Director: Stamp/endorse checks 'For Deposit Only'. After deposit is made staple deposit ticket

